



Town of Hinesburg

P.O. Box 133

Hinesburg, Vermont 05461

www.hinesburg.org

*Town Administrator
802-482-2096*

*Town Clerk & Treasurer
802-482-2281*

*Buildings & Facilities
802-482-2096*

*Highway Department
802-482-2635*

*Listers' Office
802-482-3619*

*Planning/Zoning Office
802-482-3619*

*Recreation Coordinator
802-482-4691*

*Police Non-Emergency
802-482-3397*

*Fire Non-Emergency
802-482-2455*

*Police & Fire Dispatch
802-482-2941*

*Emergencies
911*

TO: Over-weight Vehicle Permit Applicants

Thank you for submitting an application for an over-weight vehicle permit with the Town of Hinesburg.

In Hinesburg, no overweight permit is required for:

- trucks weighing up to 55,000 lbs. traveling on paved roads, except Silver Street (also referred to as the Monkton Ridge Road), which has a weight limit of 24, 000 lbs; and
- trucks weighing up to 24,000 lbs. traveling on gravel roads and Silver Street.

If you will be exceeding the above weight limits a permit is required. A copy of our Over-weight Permit Policy is attached for your reference.

To process your permit application, we will need you to fill in the following information in the “approved for the following highways” section of the over-weight permit application:

- 1) A list of the Hinesburg Town road you wish to travel (be specific - the Town of Hinesburg does not issue blanket permits for overweight travel, i.e. – a permit which covers all roads and all times);**
- 2) The location of your job site or destination when traveling the above roads;**
- 3) The date(s) you will be traveling our roads.**

Your permit application is enclosed for your completion and return. It may be easier for you to wait until you have a specific job scheduled in Hinesburg to complete the application. Twenty-four hour processing on permit applications is available by dropping off a completed application at my office or faxing your permit application to 482-5404 during business hours.

Please note that no permits will be issued during “mud season”, March 1 to May 15 annually. This period may be lengthened or shortened depending on the length and severity of mud season.

Please be advised that the Hinesburg Selectboard has asked our Police Department to work with other law enforcement agencies to increase enforcement of violation of the Town’s overweight permit policy.

Please feel free to call with any questions.

Sincerely,

Jeanne Kundell Wilson
Hinesburg Town Administrator

TOWN OF HINESBURG
PO Box 133
Hinesburg, VT 05461
(802) 482-2096
(802) 482-5404 Fax

Vermont Agency of Transportation
Department of Motor Vehicles
Uniform Municipal Excess Weight Permit

- Single - \$5.00
- Fleet - \$10.00

Approval is hereby given for the granting of a permit under the provisions of VSA Title 23, § 1400(a), and any amendments thereto, covering the operations of motor vehicles over local highways and bridges with gross loads as follows:

Owner (Company): _____ Permit Expiration Date: _____

Address: _____

Telephone: _____ Insurance Expires: _____

Approved for the following highways (list specific roads and dates of travel. Note: The Town of Hinesburg will not issue blanket permits, i.e. – a permit which covers all roads and all times): _____

The following restrictions apply: Absolutely no through travel permitted other than that specified in this permit. Maximum weight approved is total weight for truck, trailer and load. All overweight permits are suspended from March 1st to May 15th annually. We suggest a copy of this permit be carried in each vehicle traveling local roads in Hinesburg.

This approval shall be effective for no more than a one-year period, ending **March 1, 2010**. This approval covers all vehicles bearing the company name. If permit is to cover unmarked company trucks, please attach a list to this form, giving year and make of truck, VIN, maximum weight and registration numbers.

The holder of a permit shall be liable for any damage to highways or bridges per VSA Title 23, § 1400(a)(c) and is required to furnish the municipality a valid Certificate of Insurance in the following amounts: a minimum of \$100,000 / \$300,000 Personal Injury Liability Coverage and \$100,000 Property Damage Coverage.

Approved: _____

Date: _____

Jeanne Kundell Wilson
Hinesburg Town Administrator
(per order of Hinesburg Selectboard)

Note: Effective July 1, 1994, a Vermont State Permit is not required to operate on local highways and bridges.

**TOWN OF HINESBURG
OVERWEIGHT PERMIT POLICY**

February 5, 1996

As Revised By The Hinesburg Selectboard

Purpose: The purpose of this policy is to support commerce, industry and farming in the Town of Hinesburg by allowing travel of overweight vehicles on roads capable of handling their loads, restricting travel on roads which cannot handle overweight vehicles and prohibiting overweight vehicle travel on roads in the spring of the year or such other times as conditions dictate.

Overweight permit travel is prohibited in the Town of Hinesburg from March 1 to May 15 annually.

Bridge 26, on Leavensworth Road (TR 8), one-half mile south of the intersections with O'Neil Road (TR 9) has a weight limit of 10,000 lbs.

The following roads have a weight limit of 24,000 lbs:

SA4	Silver Street
SA8	Tyler Bridge Road
TR8	Leavensworth Road
TR9	O'Neil Road
TR10	Pond Brook Road
TR10	Magee Hill Road
TR11	Swamp Road
TR12	Sherman Hollow Road
TR13	Boutin Road North
TR14	Partridge Hill Road
TR15	Place Road
TR16	Piette Road
TR17	Texas Hill Road
TR18	Place Road West Ext.
TR19	Hayden Hill Road
TR20	Buck Hill Road
TR21	Lavigne Hill Road
TR22	Beecher Hill Road
TR23	Baldwin Road
TR24	Burritt Road
TR25	Drinkwater Road
TR26	Catchapaw Road
TR27	Isham Road
TR28	Lewis Creek Road
TR29	Turkey Lane
TR30	Gilman Road
TR31	Hines Road
TR33	Lincoln Hill Road

Limitation of 24,000 lbs (continued)

TR34	Economou Road
TR35	Old Route 116
TR37	Bishop Road
TR38	Wildwood Lane
TR39	Birchwood Lane
TR40	Lagoon Road
TR41	Mill Road
TR42	Boutin Road South

The following roads have a weight limitation of 55,000 lbs:

SA1	Shelburne Falls Road
SA2	Richmond Road
SA3	Charlotte Road
SA5	Hollow Road
SA6	Pond Road
SA7	CVU Road
SA9	North Road
TR43	Commerce Street

Permits in excess of the above listed limitations may be issued at the discretion of the Road Foreman.

Such permits for overweight loads will be issued only for specific roads and may be issued for a specific number of trips or length of time. Examples: An overweight milk haulers' permit might read "Permittee may travel the Hines Road to the Gilman Road to service the Michael's Farm" or a permit for servicing the construction of a new residence might read "Permittee may travel the Swamp Road to Sherman Hollow Road to service the building project of John Jones, starting June 1st through June 7th, no more than 3 round trips per day."

The weight of the vehicle and load, the number of loads to be hauled, the availability of alternate routes, the condition of the road, the state of the road (frozen or thawed), and the nature and urgency of the load to be hauled will be considered before any permit is issued.

OVERWEIGHT PERMIT POLICY

February 5, 1996

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Permittees are financially responsible for damage to Town roads by their vehicles. If appropriate, as in the case of residential construction projects or logging operations in the spring of the year, the Road Foreman will assess the condition of the road prior to the start of the project. At least monthly, until the project is completed, the Road Foreman will inspect and assess the condition of the road. If the condition of the road has deteriorated since the prior inspection due to the permittee's use of the road, the Road Foreman will detail the work necessary to bring the road back to its prior condition, inform the permittee of the nature and cost of the work to be performed and then proceed to restore the road at the permittee's expense.

Alternatively, as in the case of a one-time overweight delivery (as in a pre-fabricated home or heavy equipment) the Road Foreman may assess a fee for the permit to cover the cost of correcting damage to the road by the burden of the overweight delivery. The cost may include, but is not limited to, the cost of grading, gravel and labor to restore the road to its pre-delivery condition.

For convenience of permittees, 24-hour issuance of permits is available Monday - Friday. Upon receipt of a completed state-approved application form, certificate of insurance issued to the Town of Hinesburg, overweight permit fee and approval from the Road Foreman, the Town Administrator may issue overweight permits. In the absence of the Town Administrator, the Chief of Police, the Town Clerk or Assistant Town Clerk may issue overweight permits upon approval from the Road Foreman. The Road Foreman may issue overweight permits directly upon receipt of the required documentation and fee. Copies of all overweight permits will be kept on file in the Town Administrator's office and may be inspected during regular working hours.

Every permit issued shall carry the following statements:

1). Hinesburg Community Police, Vermont State Police and the Department of Motor Vehicles enforce overweight restrictions on Hinesburg roads. To avoid delays when stopped by these officials, it is suggested that a copy of this permit be carried in each vehicle permitted by the Town.

2.) All overweight permits are suspended from March 1 to May 15 annually. This period may be lengthened or shortened depending on the length and severity of mud season. Watch for posted restrictions. If in doubt, call the Road Foreman (802-482-2635), the Town Administrator (802-482-2096), or the Town Clerk (802-482-2281).

3.) This permit may be suspended at any time by the Road Foreman or Chief of Police for violation of any provisions of the Town's overweight permit policy.

4.) Permits are valid for up to one year, expiring on March 1. Permittees must retain a current, valid certificate of insurance in the minimum amount of \$100,000 / \$300,000 Personal Injury Liability Coverage and \$100,000 Property Damage on file with the Town. Permits supported by an out-of-date certificate of insurance are INVALID. The permit fee for a single vehicle is \$5.00. The permit fee for a fleet is \$10.00.

5.) To protect the Town of Hinesburg's capital investment in its roads, the motor vehicle laws of the State of Vermont will be enforced to the fullest possible extent.

This policy is subject to change without notice.