



**TOWN OF HINSBURG
BURIED UTILITY PERMIT**

The Town of Hinesburg hereby agrees that the applicant, _____
may enter upon and bury within the Town's right-of-way the following utility(ies) (check all that apply):

- | | | | |
|-------|----------------------|-------|--------------------------------------|
| _____ | Electric power cable | _____ | Wastewater line |
| _____ | Telephone cable | _____ | Other utility lines (please specify) |
| _____ | Water line | | |

on _____ Road to serve Hinesburg Grand List Map and Parcel Number _____, subject to any permits and approvals required by utility companies, and state and local government entities. A map of the approximate location of the utilities is attached.

In consideration of the Town's approval for burial of the specified utilities, the applicant agrees that he/she will, without expense to the Town, repair said line(s) should it be accidentally damaged in the normal course of Town road repairs, maintenance and improvements.

It is further agreed that the applicant will restore the road to its original condition within 10 days of the installation of the utility(ies). At his/her sole expense, the applicant will maintain the road cut in its original condition for one year from the date of this permit. If over the course of the year, the applicant fails to maintain the road cut in its original condition, the applicant will bear all expenses incurred by the Town to restore the road cut to its original condition.

Name of Applicant: _____ Name of Landowner (if different from Applicant): _____

Applicant Address: _____ Landowner Address: _____

Applicant Telephone: _____ Landowner Telephone: _____

Applicant Signature: _____ Landowner Signature: _____

Date: _____ Date: _____

Approved by the Town of Hinesburg Highway Foreman (signature): _____

Date: _____ Conditions: _____

Approved by the Hinesburg Utilities Director (If within the water/wastewater service area)

Signature: _____

Date: _____ Conditions: _____

Approved by the Hinesburg Town Administrator on (date): _____

Renaë Marshall

This application packet should contain:

- Buried Utility Permit application form
- Instructions for Applicants

INSTRUCTIONS FOR APPLICANTS

1. Complete the top section of the Buried Utility Permit application form. All applications must include a map of the project location including the following information:
 - Official name of Town Road which will be impacted by the buried utilities;
 - Proposed location of the buried utilities. Include the location of any natural features which may restrict the location of your utilities, such as mature trees, ledge, streams to be crossed, etc;
 - Include boundary lines and names of adjoining landowners on both sides of the road;
2. Contact the Highway Foreman to schedule a meeting at the proposed site. The Highway Foreman may be reached at 482-2635 or hinesburghighway@gmavt.net. Have the application and map completed to give to the Highway Foreman at this meeting.
3. If the application is complete, the Highway Foreman will add comments, measurements and other required information, and forward the application on to the attention of the Utilities Director, if project is within the water/wastewater service area.
4. Once the Utilities Director receives the completed application, he/she will make comments and forward on to the Town Administrator.
5. The Town Administrator will give approval based on the recommendations of the Highway Foreman and the Utilities Director.
6. Any appeals of the final decision can be made in writing to the Selectboard.
7. If specified, contact the Highway Foreman to review installation during construction.